Bratton Clovelly Parish Council



*Clerk to the Council: Rachel Ward •* Crane Cottage, Germansweek, Beaworthy, Devon EX21 5BA

*Email:* *brattonclovellyclerk@yahoo.co.u**k*

**To: Members of Bratton Clovelly Parish Council:**

You are duly summoned to attend a Parish Council Meeting (no.219) to be held at 7:30pm on Wed 10th January 2024.

**Please note location the School Room.**

**Public Participation Session:** There will be a 15 minute open session, for residents to raise issues and questions for future consideration or to give views to the Parish Council on issues on this agenda. Individual questions/speakers will be limited to three minutes. Additional public time may be added at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

Rachel Ward,

Clerk to the Council – Friday 5th January 2024

***Agenda***

1. Public Participation: Restricted to 15 mins in total.
2. Apologies: To receive apologies and to approve reasons for absence
3. To note the resignation of Cllr McNelis and to elect a new Chairman
4. Declaration of Interest: Register of Interests: Councillors are reminded of the need to keep their register of interests up to date. To declare any personal or pecuniary interests in items on the agenda and their nature. (Councillors with pecuniary interests must leave the room for the relevant items).
5. Co-option: approve notice of co-option
6. West Devon Report: Cllr Southcott/Mott
7. Planning –
	1. 3581/23/HHO Proposal: Householder application for construction of a home office (retrospective) Site Address: Kalehouse Farm, Bratton Clovelly, Okehampton, EX20 4JG
	2. Other planning (Non decision making )- to note:

7.2.1 4092/23/PDM Application to determine if prior approval is required for a proposed change of use of agricultural building to 1No dwelling house (class C3) & for associated development (Class Q (a+b)) Location: Land at SX 480 957 Broadbury, Okehampton

7.2.2 Appeal decision for 3568/22/HHO – Dismissed.

1. Agree and sign minutes: - from 8th November 2023 (217) and 6th December (218)
2. Finance:
	1. Financial report (Clerk - emailed round)
	2. Approve precept request of £7851 discussed at previous meetings and adjusted to account for known increased charges.
	3. Note Clerks pay rise of £1 per hour back dated to 1st April 2023 in accordance with NALC guidelines
	4. To note payment of Clerk’s wages and HMRC Payments - Total paid from 4th Nov to 3rd Dec 2023 - £266.07 and to be paid from 4th Dec to 3rd Jan £287.71 plus back dated pay award of £195 (£1 per hour for 5 hours a week, for 39 weeks)

*Note the following payments*:

WDBC Dog Waste bin emptying £238.68

TJ Yeo and ST Lane fuel 239.64

Internal Auditor £15.00

Phil Gilbert Notice board £228.00

*And approve*: SJ Coleman Fuel for Churchyard total of £108.57

1. PHMC report – Cllr Gilbert
2. Square: Update Cllr Huggins/Jellyman
3. Dog waste bins: Cllr Jellyman
4. Defibrillator – update
5. Library: Discussion/decision about how to replace the mobile library.
6. New Notice board and discuss use of redundant noticeboard: approval to purchase for up to £260 and plan for redundant one.
7. Policy review: All are on the website for inspection and were approved in May 2023. Proposed – Donations policy.
8. Police Liaison: Update  Cllr Huggins
9. Roads and ditches: Cllr Huggins
10. P3 – Cllrs Gilbert and Braidwood – Update
11. Playground Report: Cllr Huggins - update on fencing and approve payment
12. Items for next agenda: As raised:
13. General updates to note: As raised
14. Date of next meeting: 14th February 2024 at 7:30pm - School Room